



**Addenda to
Student/Parent
Handbook. Voted
unanimously by the
GSAA Board of Trustees
on February 13, 2020**

A. GSAA Board of Trustees Policy on Tuition Payment Delinquency (out of NH-State students)

Any school family failing to pay their tuition according to their agreement with the school or who has been unwilling to make suitable alternative arrangements with the school will have their children withheld from class until the situation is corrected. (see the special note below regarding seniors)

The Administration and or Board of Trustees will inform parents by letter (return-receipt requested) when this situation is reached. Families that leave GSAA with outstanding tuition balances will not have transcripts forwarded to the student's next school until financial restitution is completed. Also, students are not allowed re-admittance until all outstanding financial obligations are met.

School policy regarding tuition deadlines for student's timely enrollment for the first day of school in August and/or tuition payment methods/arrangements previously in place are **attached to this policy**.

Special Note to parents of seniors (Grade 12) who plan to graduate from GSAA.

*Any outstanding balance(s) not paid by the end of the Third Quarter (**both tuition and fees**) during the school year (consult the school calendar for that particular year, usually in early-April) will have their children withheld from class until the situation is corrected. Student work will not be allowed to be submitted and previously submitted work will not be corrected and graded. As mentioned above transcripts, applications, and recommendations et al will not be processed and sent to the student's next school. If there are any outstanding balance(s) after May 1 of the senior year, the student will be unenrolled and not allowed to graduate and/or receive a diploma.*

B. Delinquent Tuition from Previous Years

Any unpaid tuition from previous school years prevents re-enrollment in GSAA. Under this criteria a parent must pay all previous outstanding fees prior to enrollment and said parent is automatically placed in a financial probation status.

C. GSAA Board of Trustees Policy on School Fees Delinquency (both NH State students and out of NH-State students in grades 9-11)

Any school family failing to pay their school fees according to their agreement with the school or who has been unwilling to make suitable alternative arrangements with the school by the end of the third quarter, will have their children's schoolwork of all kinds, held in a portfolio, and not corrected and/or graded until the issue is resolved. They will also not be allowed to participate in any extra-curricular student activities. Students will not be withheld from class but will receive no third and fourth quarter final grades.

The Administration and or Board of Trustees will inform parents by letter (return-receipt requested) when this situation is reached. Families that leave GSAA with outstanding fee balances will not be able to continue at GSAA. Also, students are not allowed re-admittance until all outstanding financial obligations on fees are met.