



**Granite State Arts Academy**

Board of Trustees Meeting

June 22, 2021 -- 6pm @ GSAA via Zoom

Public Invited via Zoom Link

**Attendance: Don Erdbrink, Lisa Peterson, Christine Caron, Frank Sharlow, Renia Friend, Chris Michaud, Mary Jo Conlon, Jaime McFarland, Melinda Henneberry**  
**-Mr. Trout arrived late**

**Guests:** Tyrrelle Albaugh

**Called to order:** 6:05 pm.

**Public Comment**

- None

**Approval of Minutes from Last meeting**

- Mr. Erdbrink made a motion to accept the May 2021 minutes as amended to move the June meeting to 6/22 at 6pm by board consensus. Mr. Michaud seconded the motion.
- Roll-call vote: Mrs. Conlon, Mr. Michaud, Mr. McFarland, Mrs. Henneberry. Mr. Polito abstained due to absence. All approved – motion carries.

**Treasurers Report - Enrollment & Admissions Committee – presented by Renia Friend**

- We have \$1250.00 in outstanding art fees from the 20-21 school year.
- Our current enrollment for the Fall is at 121 applications with 117 accepted.

**Fundraising Committee – Update – Renia Friend**

- We grossed \$125,997.00 from the Gala.
  - Total profit after expenses is \$115,300.51.
- Mr. Erdbrink mentioned that if the July adequacy carries us through to September, the gala money will be able to be deposited into the reserve fund.

-Mrs. Caron mentioned we need to set aside some of the money to put toward next year's gala, specifically the software to make check-out easier at the end of the event.

-Mr. Erdbrink mentioned that if we can sure up the reserve fund enough, we could possibly use it to establish a foundation to support the school, similarly to the way the Founders Academy does.

-Mr. Erdbrink wanted to say a special thank you to Deb Richards for her hard toward the gala preparation, as well as Renia Friend, Chrissy Caron and Frank Sharlow.

-Mrs. Friend also wanted to include a special thanks to David Demers and Marc Gross for their great work at the gala running the auction and for the generosity of the Trout Family.

## **Chair Report**

- Departing Members/New Members

Jaime McFarland and Michelle Barrow – last meeting as board members.

Melinda Henneberry – first meeting as board member.

Lisa Peterson – will start next month as Secretary.

- Salary Adjustment

We hired Rebecca Carle as the new music teacher and Kyle Gillis as English teacher. In addition, we made a salary adjustment to one teacher due to education and experience to get them in line to where they should have been. As a result, we have a projected increase in salaries for next year of \$10,000.00.

Mrs. Conlon made a motion to approve the salary increase. Mr. Michaud

Seconded the motion. Roll-call vote: Mrs. Conlon, Mr. Michaud, Mr. McFarland,

Mrs. Henneberry, Mr. Polito, Mr. Trout All approved – motion carries.

- Policies Review (date to meet/process)

Committee members: Mr. Erdbrink, Mr. Polito, Ms. Peterson, Mr. Trout, Chris Michaud, Mrs. Barrow

-Mr. Erdbrink will send out a Google Sign-up to set up a meeting in the next couple weeks to review policies.

-Mr. Sharlow and Mrs. Caron will be there as well.

- Enrollment (what can the board help with?)

-Mrs. Caron explained we have moved away from the open house model and set up tours on specific afternoons to give smaller tours. We will be scheduling at least one or two this Summer.

-Mr. Erdbrink suggested the board try to be more involved with enrollment and come up with new ideas to build enrollment. All thoughts are welcome since we do not have a solid feeder school.

## **DOS Report**

- 20-21 summary
  - Mrs. Caron mentioned that she and Mr. Sharlow have been busy. We had an orientation for incoming Freshman for 2 hours at the end of the school year. They were excited to be there and did not want to leave. The NHS students ran the event and did a great job.
  - Senior week was a great hit. All the events went great, the awards banquet, Senior lunch, and graduation. It was hot outside for graduation, but it really went well. Marcia McCaffrey spoke and loves the school.
  - We started working on the new schedule today.
  - For the first time we will not need a summer school. We credit this to the addition of the Homework Club and to Kathleen Hannbach's hard work.
  - We have a few repeats for next year but that was due to lack of attendance.
  - We had Red Cross training on CPR, First Aid and AED so all teachers are certified.
  - We planned out the calendar for next year with the teachers and it was nice to set together as a staff in person for the first time this year to plan.
  - We hired 2 new teachers. Rebecca Carle for music and Kyle Gillis for English.
- Opening plan for next year:
  - We needed to have a plan in place to qualify for grant monies and will need to review the plan every 6 months. The plan will be published on the school website.
  - Mrs. Henneberry asked if school events would happen next year. Mrs. Caron said that the plan is to return to normal regarding performances, and the arts teachers have already scheduled them on the school calendar.

## **Facilities Committee Update – Chris Michaud**

- Mr. Michaud mentioned that even with our annual lease increase, that we have an extremely competitive price. He ran through some numbers of the cost of purchasing a building. A 4-million-dollar purchase of a building would cost us more than what we are currently paying monthly. He has noticed a possible change in the market that he will be watching and report as changes occur. He mentioned that there is a big shift going on with employees. Many will not be returning to work in-person which will lead to even more vacancies.

## **Teacher's Representative-Lisa Peterson**

- Nothing to report.
  - Mrs. Caron mentioned that Ms. Peterson will be hugely missed as a teacher, and she is glad we are keeping her on the board. Mr. Polito mentioned that he learned to be a better administrator due to his conversations with her.

## **New Business \***

- None

### **Next Meeting**

\*\*\*There will not be a meeting in July

Next meeting Tuesday 8/17/21 via Zoom

-In-person meetings will resume in September unless circumstances change.

### **Wrap Up and Adjourn at 7:07 pm**

- Mrs. Conlon made a motion to close the meeting. Mr. Trout seconded the motion. All approved and the meeting was adjourned.