



## Granite State Arts Academy

Board of Trustees Meeting

April 11, 2017

Attendance: Don Erdbrink, Ken Dunne, Leah Rogers, Kate Russell, Alicia Smith, Rob Solomons, Sherri Callahan (staff), Anna Groenewal, Tony Polito (HOS), Renia Radziszewski (staff), Kelli Twiss, Peter Hazard (staff), Amy Sevigny (phone)

Excused: Judy David, Jason Swift, Deidre Smith

Guest: Miki Smith (student)

Call to order: 6:04 pm

- Public Comment
- Approval of Minutes from 3/21/17- Kate Russell made a motion to approve, seconded by Alicia approved by all
  
- Chair's Report
  - Jason Swift has resigned d/t a promotion at Plymouth State College- he wishes to continue with collaborative efforts. Thank you Jason for your commitment and service at GSAA
  - Graduation – Where? When? Food?
    - Presented by Miki Smith (senior student)
    - Seniors would like outdoor ceremony (perhaps a local park) with back up indoor plan
    - The seniors have created a wish list for graduation week to include a class trip- presented by Miki
    - Amy suggested a graduation committee be formed- Kate suggested that volunteers come from junior parents to start that tradition - Kate will help out. Alicia will also help facilitate this.
    - Student Council will be doing fundraising to cover some costs
    - Tony suggested that graduation committee meets immediately
    - Graduation guest speaker is needed
    - Students will speak- details of this to be determined
      - Tony suggested that students volunteer and then a decision process from there
      - Perhaps each senior student writes a paragraph for program

- English department will review all speeches
  - Tony will meet with admin. team to price out senior trips
- Retention Policy – Deidre, Tony and Faculty
  - Tony presented and explained purpose. Retention policy goal is to to inform student and parents regarding accountability of being a student and family of GSAA in regards to academics.
  - A motivator to students to be successful
  - Tony explained that there is an appeal board
  - Faculty met to create
  - Chrissy walked through policy in detail and rationale explained by Tony and staff
  - Discussion regarding students who fail classes- may make up via vlac, teachers (who are willing to tutor), or summer school with sending SAU. Chrissy reminded the board that these students at risk of failing are having ongoing discussions with parents and students throughout the year
  - A meeting will always occur with the student and parent to formulate a plan
  - Sherri explained that this policy provides accountability and academic rigor
  - Chrissy explained that ensuring this accountability will solve staffing issues
  - Peter Hazzard explained that this policy will increase rigor in arts classes that will help students to succeed in collegiate level art school if that is what they choose
  - Kate made a motion to accepted to approve retention policy effectively immediately , seconded by Rob and approved by all
- Mr. Polito discussed a few of the graduating seniors are at risk for failing some classes due to a recent lack in effort- discussed, student and family meetings have occurred and Mr. Polito and admin. team will continue to monitor this, meet with seniors and update as needed
- Important dates presented by Tony
  - Will be posted on website and sent by email. Other events could be added
- Gala Report -- Renia
  - \$20, 092 raised- a little less than last year
- Tech Purchases – Renia
  - alarm system has switchboard available that you can view cameras on a phone. This costs \$110
  - Power adapter needed- \$27
  - \$125 for additional cameras to cover current blind spots (3 will be needed)
  - Current request for \$137.00- Ken made a motion to approve these tech purchases - seconded by Rob and approved by all
- Budget Report -- Renia
  - Current bank balances reviewed - no current issues

- 46 students have yet to pay art fees- this is a mandatory fee- letters (invoices) have been sent. Some are on a payment plan via a discussion that has occurred. Tony will draft and send another letter to these families.
- Narrow Street Films – Video production
  - A local video production company to craft a advertisement for GSAA (youtube, facebook). 5 Students are involved in this. This was made possible by Don Erdbrink by a generous donation- thank you Don.
- PSA with Sully from Godsmack
  - He has an unreleased song that he would like to produce and use GSAA as a backdrop in the film. This will occur in May. Sully would like to give back to the community as this is an anti bullying song. Kate asked for script prior to release for the BoT to review . More info to follow. Will not interrupt school programming as it will be filmed on a Saturday
- Line of Credit -- Leah
  - Renia and Leah have spoken regarding a line of credit. This was explained. Requires approval process by the bank. This is annually reviewed by the bank. \$100 annual fee. After approval process and application- interest rates will be available. Ken made a motion to allow Don to apply to line of credit and approve at next meeting, seconded by Rob and approved by all
- School Space Fee Schedule – Update and discussion re: fees – Alicia / Don
  - Alicia discussed current document that has been sent that includes fee schedule
  - Will be sent to legal to review and voted on at the next meeting
- Lighting Board in PAC
  - Bill V. is not available to discussed- tabled to next meeting
- Board Training Date
  - Offered by a colleague of Tony's Pro Bono. Tony met with him on Friday. A date will be set in the future.
- New Business
  - Strategic planning meeting on 5/9 and BoT meeting 5/16 @ 6pm
  - Alicia discussed that she has been in contact with the NH business committee for the arts (NHBCA.com) Their gala is May 9th- Alicia suggested that the board looks at this for availability. Please review website. We have been added to the art organizations on this web site. Thank you NHBCA, GSAA looks forward to collaboration with you.
- Front door signage
  - Ken presented sizing, dimensions and pricing . \$2,890 installed by Signs Now of Pelham, NH(letters and logo) and \$4, 681 for Fast Signs of Salem, NH. 2 week approx. installation. Tony would like to have PR with the unveiling of this sign. Leah is familiar with and recommends company #1. Rob made a motion to allocate \$ 2,890 Sign Now of Pelham, NH to purchase signage, seconded by Leah and approved by all. Must be approved by Brooks properties prior to instillation.

- Adjourned: 8:26 pm