

**Minutes**  
**Granite State Arts Academy Board Meeting**  
**April 30,2015**  
**6:00 p.m.**  
**16 Route 111, Building 4, Derry NH 03038**

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**Meeting Come to Order: 6:10 pm**

**Attendance: Amy Sevigny, Mark Bograd, Stephanie Libby, Kate Russell, Scott Mullane (on phone), Jennifer Minicucci**

**Excused: Melanie Holden, Don Erdbrink**

**Guests: Katie Sevigny (Student), Bill Viau (Staff), Henry Minicucci (student), Sheri Torosian (Staff), Rene Martinez (Staff),**

**Comments:**

- Public Comment- none at this time
- Approval of minutes from 4/23/15 – Please make the following changes- Kate forwarded information to Matt that she had gathered- Kate made a motion to approve with this change- seconded by Stephanie and approved by all
- Jennifer M- discussed board roles for DOE (need for paper work)
  - We currently have no official chair- Don is acting chair as vice chair and Jennifer is acting vice chair in his absence.
  - Amy will send current terms to Mark- Mark will be working on reporting and reaching out as needed
- Jennifer read mission of the school
- Jennifer updated that she has not heard anything from Matt – about May 29<sup>th</sup> date from DOE- Matt is at state house regarding current funding bills- HB 563- was approved by committee and now will go to full vote. No update from landlord
- Scott does not have financial updates- Matt is going to work on projections
- Mark update on financials- payroll for tomorrow was paid (\$16,250). \$8,169.85 in current accounts. \$582.13 in paypal account will be transferred tomorrow. Donation in mail \$770.00. \$16,250- will be needed for the May 15<sup>th</sup> pay period which pays through May 22<sup>nd</sup>. No bills have been paid since last meeting. We owe at least 10,000 in bills

not including rent. Propane bill needs to be paid asap (Mark will have to pay this soon)

- Fundraising report by Stephanie- Stephanie is meeting with Renia on Sunday. First round of grants sent by Stephanie this week .1 additional on to keene footwear to go out this week. All for general operating funds. Most have quick turn around. Renia and Stephanie have sent out marketing packets to local businesses- will follow up by phone. Stephanie will send out all charitable giving letters (most to be sent by email). All about Moi this weekend, yard sale last weekend and this weekend. Pancake breakfast, ice cream social, mothers and fathers day raffles and fisher cats game upcoming.
- HoS update- as above.
  - Mark discussed that if layoffs are needed- letters will need to be drafted.
  - Copier (new) will be coming in replacement will be her Monday.
  - Still no official update on the May 29<sup>th</sup> end date from the DOE. Mark has sent out another email to Michelle G. Still need this in writing.
  - Professional development – approx. 2 weeks in the line item for federal grant- this will occur at end of the school. Concentrated 2 weeks of competency based training and curriculum development
  - Rene Martinez- discussed the teacher option summary was drafted by staff and sent to board- Jennifer discussed this was sent to our attorney. Rene discussed that an end date for the end of the year planning needs to be determined. “What needs to be done by when”
  - No word from Joe Friedman (the landlord)- need answer on this asap. We need this answer to tell staff and families about next year.
  - Scott- update on possible other location - rent \$70/day per room- not an option at this time. They are not interested in accommodating us at this time. Scott has been exploring other areas- no viable options have been found.
  - Kate will reconnect with possible Sandown location again.
  - Jennifer suggested that there is space at Founders Academy in Manchester – Jennifer will explore this.
  - Kate discussed that we still need a \$ number that we can afford. – Matt was getting us these projections.
  - Kate will be out of the country starting May 14<sup>th</sup>- will need someone to continue with negotiating if needed
  - Jennifer- will ask any parents with real-estate contacts to please contact her
  - Jennifer will reach out to Peter at SCS about joining together.

- Perhaps reach out to Birches Academy- in our district (Salem/Derry)- no available room at their location.
- Public comment:
  - Discussion regarding end date of May 29<sup>th</sup>- need that in writing.
- Action items: Awaiting answers on lease negotiations and end date.
- Kate made a motion to adjourn – seconded by Stephanie and approved by all

**Adjournment: 7:31 pm**